

# Notice of Meeting

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## Delegated Officer Decisions

**Wednesday, 4th February, 2015**

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on 01635 519462  
e-mail: [schard@westberks.gov.uk](mailto:schard@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at  
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WestBerkshire  
C O U N C I L

# Agenda

## Part I

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<b>1</b>	<b>Composition of the Independent Remuneration Panel (February 2015)</b>	<b>1 - 2</b>
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Andy Day  
Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

## Delegated Officer's Decision

<b>Reference</b>	<b>Service Grouping</b>
N/a	Strategic Support
<b>Subject:</b>	Composition of the Independent Remuneration Panel (February 2015)
<b>Decision taken:</b>	<p>That the membership of the Independent Remuneration Panel (IRP) be agreed as Declan Hall (Chairman), David Danielli and Lindsey Appleton.</p> <p>That the IRP consider the following parts of the Members Allowances Scheme (as set out below) at their next meeting:</p> <ul style="list-style-type: none"> <li>• Basic Allowance.</li> <li>• Special Responsibility Allowances.</li> <li>• Allowances for Independent Members</li> <li>• Childcare and Dependent Carers Allowance.</li> <li>• ICT Allowance (to include consumables, printing and mobile phones).</li> <li>• Travelling Allowance.</li> <li>• Subsistence Allowance.</li> <li>• Pensions (legislative changes excluding Members from the LGPS)</li> <li>• The administration of the scheme.</li> </ul>
<b>Reason for decision taken:</b>	The Local Authorities (Members Allowances) (England) Regulations 2003 require Councils to establish and maintain an Independent Remuneration Panel. In light of the forthcoming District Council Elections in May 2015 it is proposed that the IRP meet in February 2015 to review the whole Scheme of Members Allowances. The report of the IRP will then be considered by Full Council in May 2015.
<b>Other options considered:</b>	None
<b>Decision taken by:</b>	Andy Day
<b>Scheme of Delegation Ref:</b>	Authority to appoint the IRP was delegated to the Head of Strategic Support (then Policy and Communication) at the Council meeting on the 17 May 2011.
<b>Job Title:</b>	Head of Strategic Support
<b>Those consulted:</b>	Leader of the Council and the Leader of the Opposition, Corporate Board
<b>Background papers:</b>	Part 14 of the Constitution (Members' Allowances Scheme)

I confirm that I have fully advised and have taken account of all the relevant facts in making this decision.

Date Decision Made	Date Decision will be Implemented (5 clear days)
04 February 2015	04 February 2015

Officer:	Andy Day <i>Andy Day</i>
Witnessed by:	<i>E. Pyle</i>
Date:	5/2/2015

This decision is not eligible to be 'called-in' due to the fact that any delays could compromise the Council's position.

*If you have any queries regarding this decision, please contact:*

Name: Moira Fraser

Job Title: Democratic Services Manager

Tel: 01635 519045

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